

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, February 9, 2012, Central Office Conference Room, 6:30 p.m.**

Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Waugh and Mr. Falcetti.

Also present: Mr. Buccitelli, Ms. Della Volpe, Ms. Longobucco, Mr. Prescott, Mr. Simone, and Mr. Shuhi

**Approval of Minutes of Regular Meeting of January 12, 2012**

MOTION made by Mr. Falcetti and seconded by Mr. Waugh: to approve the minutes of the regular meeting of January 12, 2012 as corrected. On page 2, part b change “draft if” to “draft of” and add a period after “Board of Ed”.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** - none

**Old Business** –

- a. Principal Position Hiring Process – applications closed, first round interviews to be held on Wednesday, February 22, 2012, Ad Hoc Committee will meet February 16, 2012.

**New Business** –

- a. Business Ed./Tech Ed./Family Consumer Science Curriculum Update – working on six additional courses, 12 are completed, 14 to be completed, reviewing Common Core Standards, most courses open to grades 9-12, Perkins Grant Funding (about \$8,000), strong community connections in Business and Culinary Arts courses, use Connecticut Alignment Standards, Construction II is a new course in Tech Ed.
- b. Twitter Pilot Information – have Web Design instruction at L.H.S., Twitter now being used.
- c. Center School – DRA/MATH – Nov. – Dec. 83 students in 3<sup>rd</sup> grade, 12% scored 94 or better, 12 students need support in Supplemental Skills, at risk students are taken into focus groups.
  - 83 students tested in Language Arts – 78% met benchmarks
  - 83 students tested in Writing – 88% met benchmarks
  - Flexible groups in classrooms, have Literacy Centers set up
- d. Curriculum Coordinator Positions – reviewed research done by Dr. Wheeler, elementary level evaluations are done by principals, now have team leaders and curriculum coordinators.
- e. Math Program Overview – reviewed memo from Dr. Wheeler, present program will be evaluated by a Committee, Common Core Standards have been changing.

- f. 2012-2013 Draft Budget – will be presented to the Board of Education on February 15, 2012.
- g. Leave of Absence Coverage – L.H.S. would need coverage for two months, could be covered in house or bring in a temporary assistant principal.

**Curriculum Steering Committee Update**

- a. January 26, 2012 meeting - reviewed memo from Dr. Wheeler as to the work that was accomplished and what needs to be done.

**Future Agenda Items** –

- a. L.H.S. Course of Studies with course enrollment projections

MOTION made by Mr. Falcetti and seconded by Ms. Rosser: to adjourn the meeting at 8:15 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti